PRINT & USE · SCHOOL READINESS

Prepare for your first school demonstration.

Bring the right questions. You do not need to email private learner records before a meeting.

- ☐ Our first priority is clear: attendance / fees / exams / timetable / School Year.
- ☐ The Head Teacher and the person doing that task can attend.
- ☐ We know our learner count, grades, classes and curriculum.
- ☐ Our school calendar and subject structure are available.
- ☐ We can explain how we currently record payments or marks.
- ☐ We know the devices and internet connection staff will use.
- ☐ We will ask which web/mobile features are released and included.
- ☐ We will confirm the quote, SMS terms, billing and support scope.
- ☐ We will agree how real data is transferred, accessed and retained.

Bring these questions

What is available in our plan? Who can see or change each record? What should we prepare first? What happens if a payment save is unclear? How do we get help or export our records?

Our first task _____

People to include _____

Question to confirm _____

Agreed next step _____

Mwangazza team

mwangazza.com • Start with a clear demonstration.

Guide basis: New school-meeting checklist; sources S01–S13